

Student Feedback Questionnaire

Cover Sheet for SFQ Report [Staff comments]

Student feedback is most useful when it is interpreted *in context*, and when it helps staff to reflect upon their teaching and plan for improvements. The main purpose of this Cover Sheet is to provide a chance for staff, if they so wish, to supply relevant information about the contexts of teaching to aid the interpretation of the results, and to reflect upon the student responses and plan for changes/modifications for improving student learning. Please forward a copy of this Sheet to your HoD to complement the SFQ report produced by the EDC.

Department: \_\_\_\_\_

Staff name: \_\_\_\_\_ Staff number: \_\_\_\_\_

Subject name: \_\_\_\_\_ Subject code: \_\_\_\_\_

I. Describe the relevant information that will aid the interpretation of the SFQ results (for example, the nature of the subject, student characteristics, your role with respect to the teaching of the subject, your teaching objectives and methods, innovative strategies, etc.)

II. Based on the contextual factors noted above and the student feedback results, give your own evaluation of the teaching/learning process for this subject (e.g. what was successful and what seemed to need improving)

III. Suggest what changes you plan to make to the teaching/learning process to improve student learning.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date